



Moore Thriving Communities Grievance Form

Purpose/Action:

This form is used to report suspected abuse of the program and any other complaints to Moore Thriving Communities. When completed, this will allow the MTC Board to begin an investigation. It is the policy of the MTC Board to keep all information regarding the client confidential, in accordance with the Federal Privacy Act. As a result, no information regarding this investigation may be released to the person filing the complaint. All substantiated complaints will be investigated.

Person Being Reported: _____

Title: _____

Complaint:

Types of complaints include discrimination, misuse of funds, fraud, etc.

Details of complaint: Please include as many details as possible. Be sure to include any pertinent information such as names, dates, the issue(s) in question, etc.

Use back of form if additional space is needed.

Signature: _____ Date: _____

Please fill out and return to: Moore Thriving Communities, 4801 W 41st St, Sioux Falls, SD 57106,
or e-mail it to dianne@moorecounselingservices.org. Call 855-888-8MCS (855-888-8627) with any questions.